

**BOARD OF DIRECTORS
REGULAR MEETING
HOPE ONLINE LEARNING ACADEMY CO-OP
Meeting Minutes: May 9, 2019 6:30 p.m.**

APPROVED by the Board of Directors on August 8, 2019

BOARD Members Present: Kim Rossi, Betty Johnson, Kristine Turner and Jeff Vigil (by phone)
BOARD Members Absent: Bill de la Cruz (excused) and Joe Rice (excused)
HOPE Attendees: Heather O'Mara (Chief Executive Officer), Sharon Alexander-Holt (Chief of Staff), Steve Boston (VP Finance), and Melanie Stone (Executive Director Community Outreach)
Other Attendees: Pat McGraw (Academic Systems), Management Partners: Jami Goetz and Brenda Munzert

Meeting was called to order at 6:30 p.m. by K. Rossi. Roll call was taken.

1. Posting of Meeting Notice

- K. Rossi advised that it was confirmed that the meeting notice was posted at Douglas County School District by Ms. Tamra Taylor and on the HOPE website in accordance with the Colorado Open Meetings Law.

2. Quorum

- K. Rossi notes that a quorum is present because at least half of the Board members are present.

3. Meeting Purpose

- This regular meeting of the Board of Directors focused on certain items relating to the organization's operations and provided an opportunity for the Board to act (through approval) or voice concerns (through disapproval).
- K. Rossi reminded the Board that the Shark Cage (Exhibit 1) was the Board's guiding document for strategic discussion.
- K. Rossi noted that the strategic discussion topics for August 2019 will be: Pathways Status Report; State Review Panel Preparation; Learning Center Summary, including Enrollment Update and Accountability Report.

4. Agenda Approval

5. 2019/2020 Proposed Governing Board Meeting Schedule

- a. Meeting Frequency: Quarterly
 - b. Meeting Location: HOPE Administrative Offices
 - c. Meeting Dates: 2nd Thursday of the second month in the Quarter at 6:30 pm: August 8th, November 14th, February 13th and May 14th.
- *K. Rossi called for any objections to approval of the meeting agenda and the 2019/2020 proposed governing board meeting schedule. There being no objections; the meeting agenda and 2019/2020 governing board meeting schedule were approved.*

6. Consent Agenda

- Approval of 02/12/2019 Regular Meeting Minutes (Exhibit 2)
- Policy Revisions:
 - i. HS-013: Student Suspension and Expulsion (Exhibit 3)

K. Rossi called for any objections to approval of the item(s) on the consent agenda. There being no objections, the items on the consent agenda were approved.

7. Strategic Discussion

H. O'Mara led the discussion on the following items:

- a. Accountability: Pathways Plan and Management Partners' Quarterly Report
 - i. Pathways Plan, Revisions submitted to the State Board on March 13, 2019 (Exhibit 4)
H. O'Mara stated that, due to snowstorm, Exhibit 4 was provided to the State Board for questions.
 - ii. DCSD Quarterly Report, including Management Partner's Quarterly Report, dated March 31, 2019 (Exhibit 5)
J. Goetz and B. Munzert provided the Management Partner's Report. K. Rossi requested that they prepare a summary for the Board of their work over the past two years for discussion at August's Board meeting.
 - iii. Academic Systems Update was provided by P. McGraw
 - iv. State Review Panel: H. O'Mara noted that a State Review Panel visit will be scheduled for Fall 2019 for HOPE Elementary.
- b. Douglas County School District Charter Renewal
 - i. Charter Renewal Contract approved April 2, 2019, and was executed between HOPE and DCSD (Exhibit 6)
 - ii. It was noted that a Governing Board Training is required by in the DCSD Charter Contract.
- c. Memorandum of Understanding
 - i. MOU Summary reviewed (Exhibit 7)
 - ii. 2019 MOU's are completed:
 - Adams 14 School District (Exhibit 8)
 - Denver Public Schools (Exhibit 9)
 - Jefferson County Schools (Exhibit 10)
 - iii. 2019 MOU's Open:
 - Aurora Public Schools
 - a. Standard MOU (Exhibit 11a)
 - b. APS Refusal of MOU (Exhibit 11b)
 - c. Notice of Appeal (Exhibit 11c)
 - d. SBE Scheduling Order (Exhibit d)
 - e. Motion to Deem Effective
 - i. HOPE April 23, 2019 (Exhibit 11e)
 - ii. APS April 30, 2019 (Exhibit 11f)
 - iii. HOPE May 2, 2019 (Exhibit 11g)
 - iv. May 8, 2019 - Lost Motion to Deem Effective with the Standard MOU
 - v. June 12, 2019 – HOPE will present to the SBE in Salida, CO
 - Cherry Creek School District (Exhibit 12) – Action Learning Center is located in Cherry Creek.

d. 2018/2019 Year-in-Review

i. Celebrate HOPE Fundraising Report

- M. Stone reported that 127 people attended Celebrate HOPE. Revenue totaled \$29,800 and the net amount to be distributed to Learning Centers is \$21,308.

ii. 2018/2019 Final Budget (Exhibit 13a)

iii. 2018/2019 Final Budget Appropriation Resolution (Exhibit 13b)

- S. Boston reviewed the Final Budget and proposed final budget appropriation resolution.

K. Rossi called for any objections to the approval of the 2018/2019 Final Budget and Final Budget Appropriation Resolution. There being no objections, the 2018/2019 Final Budget and Budget Appropriation Resolution were approved.

e. 2019/2020

i. Learning Center and Projected Enrollment Summary (Exhibit 14)

- H. O'Mara reviewed the Learning Center Summary and projected enrollment for 19/20, noting that no significant growth is projected.

ii. 2019/2020 Preliminary Budget (Exhibit 15a)

iii. 2019/2020 Preliminary Budget Appropriation Resolution (Exhibit 15b)

- S. Boston reviewed the preliminary budget for 19/20, noting that a staff increase of 2% was included. The Board discussed the proposed salary increase and proposed that the budget be amended to reflect a salary increase of 3% and that the resolution be revised accordingly.

K. Rossi called for any objections to the approval of amended 2019/2020 Preliminary Budget and revised Preliminary Budget Appropriation Resolution, subject to Final October Count. There being no objections, the approval to amended 2019/2020 Preliminary Budget and revised Preliminary Budget Appropriation Resolution were approved, subject to Final October Count.

f. Governing Board Plan (Exhibit 16)

- i. Board Membership – Recognizing Joe Rice's tremendous work and outstanding service on HOPE's Governing Board, and honoring and thanking him for all he's done for our students; and discussion on changing the Board number count.

K. Rossi called for any objections to the approval of the Resolution honoring Joe Rice for his service on HOPE's Governing Board. There being no objections, the Resolution honoring Joe Rice for his service on HOPE's Governing Board was approved.

Kim Rossi reported that Dawn Rocky would be resigning her Board position as of June 30, 2019, due to her expanded work commitments. Kim then recommended that the Board membership be reduced to five.

K. Rossi called for any objections to change the number of Governing Board to 5 Members. There being no objections, the motion to change Governing Board membership from 7 to 5 was approved.

8.. CEO Evaluation (Exhibit 17)

- K. Rossi will complete by June 30th based on any additional input received by K. Rossi.

9. Informational Items

The following information was sent to the Board prior to the meeting for their review. H. O'Mara briefly highlighted each item for the Board:

- a. Academic Quality
 - i. Turnaround Leaders Grant (Exhibit 18a)
 - ii. Pathways Implementation Grant (Exhibit 18b)
 - iii. Student Re-engagement Grant (Exhibit 18c)
- b. Governance
 - i. Financial Statements as of March 31, 2019 – unaudited (Exhibit 19)
- c. Advocacy
 - i. HOPE in the News (Exhibit 20a)
 - ii. HOPE Happenings (Exhibit 20b)
- d. Strategy
 - i. 2019 Legislative Session: Report from The Capstone Group (Exhibit 21)

10. Public Comment: None

11. Executive Session: None

12. Other Business:

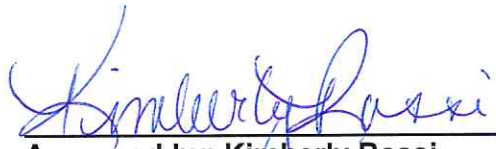
Upcoming Dates:

- i. HOPE Graduation Date: Thursday, May 23rd at 7:00 pm – Metropolitan State University of Denver PE Event Center at Auraria Campus
- ii. HOPE T.E.A.M. Awards – Monday, June 3rd
- iii. APS MOU Appeal at State Board of Education meeting in Salida – June 12th at 1:30 pm


13. Announcements by Board Members: None

14. Adjourn: K. Rossi called for any objections to adjourning the meeting. There being no objections, the meeting was adjourned at 8:25 pm.

The Board was reminded that next Regular Board Meeting is scheduled for August 8, 2019 at 6:30 pm.



Approved by: Kimberly Rossi
Chairman of the Board of Directors
HOPE Online Learning Academy Co-Op



Date