

**BOARD OF DIRECTORS
REGULAR MEETING
HOPE ONLINE LEARNING ACADEMY CO-OP
Meeting Minutes: August 10, 2017 6:00 p.m.**

APPROVED by the Board of Directors on November 9, 2017

BOARD Members Present: Michael Bautista, Kim Rossi, Jorge Amaya and Joe Rice

BOARD Members Absent: None

HOPE Attendees: Heather O'Mara (Chief Executive Officer); Sharon Alexander-Holt (Interim Chief of Staff)

Other Attendees: None

Meeting was called to order at 6:05 p.m. by M. Bautista. Roll call was taken.

1. Posting of Meeting Notice

- M. Bautista advised that it was confirmed that the meeting notice was posted at Douglas County School District by Ms. Tamra Taylor and on the HOPE website in accordance with the Colorado Open Meetings Law.

2. Quorum

- M. Bautista notes that a quorum is present because at least half of the Board members are present.

3. Meeting Purpose

- This regular meeting of the Board of Directors focused on certain items relating to the organization's operations and provided an opportunity for the Board to act (through approval) or voice concerns (through disapproval).
- M. Bautista reminded the Board that the Shark Cage (Exhibit 1) was the Board's guiding document for strategic discussion.
- M. Bautista noted that the strategic discussion topics for November will be: 2017/2018 Final Budget, based on October count and including an Enrollment Review and a Learning Center Summary; Accountability Planning; and Board Retreat Next Steps.

4. Agenda Approval

- *M. Bautista called for any objections to approval of the meeting agenda. There being no objections, the meeting agenda was approved.*

6. Consent Agenda

- Approval of 5/11/17 Regular Meeting Minutes (Exhibit 2).

M. Bautista called for any objections to approval of the item(s) on the consent agenda. There being no objections, the item(s) on the consent agenda were approved.

7. Strategic Discussion

- a. Accountability

H. O'Mara gave a topline overview of the Management Partner Quarterly Report, and stated that Jami Goetz and Brenda Munzert will present the Management Plan, including the Quarterly Report at the Board Retreat. (Exhibit 3)

b. Governing Board Plan

M. Bautista and H. O'Mara reviewed the Board Retreat Draft Agenda for August 25th and 26th (Exhibit 4). The Board was asked to complete the S.W.O.T. Analysis and give it to S. Alexander-Holt on or before August 25th.

H. O'Mara reviewed the experience of the two new Board Candidates: Rudionna Garza Armstrong and Kristine A. Turner (Exhibit 5).

J. Amaya made a motion to invite Rudionna Garza Armstrong and Kristine A. Turner to join the HOPE Governing Board. There being no objections, the motion was approved.

M. Bautista also reminded the Board that we have one open Board position remaining, and he is in discussion with a potential candidate.

8. Informational Items

The following information was sent to the Board prior to the meeting for their review. H. O'Mara briefly highlighted each item for the Board:

- a. Academic Quality
 - i. Pathways Implementation Grant (Exhibit 6)
- b. Governance
 - i. Financial Statements as of June 30, 2017 – unaudited (Exhibit 7)
 - ii. Annual Conflict of Interest Statement – the Board was asked to complete and send to S. Alexander-Holt on or before August 15th. (Exhibit 8)
- c. Advocacy
 - i. HOPE in the News (Exhibit 9)
 - ii. HOPE Happenings (Exhibit 10)
 - iii. Upcoming Events (Exhibit 11)
- d. Strategy
 - i. Learning Center Summary (Exhibit 12)

9. Public Comment: None

10. Executive Session: None

11. Other Business: None

12. **Announcements by Board Members:** None

13. **Adjourn:** M. Bautista called for any objections to adjourning the meeting. There being no objections, the meeting was adjourned at 6:34 pm.

The Board was reminded that the Board Retreat is scheduled for August 25th at 6:00 pm and 26th at 8:30 am; and the next Regular Board Meeting is scheduled for November 9th at 6:30 p.m.



Approved by: Dr. Michael Bautista
Chairman of the Board of Directors
HOPE Online Learning Academy Co-Op

11/9/17

Date